



Information pack for teachers visiting Showtown

We want to make sure your day out at Showtown is as fun, inspiring and educational as possible. We also want to make sure that everyone stays safe whilst enjoying a day out with us. Below you can find all the information you need to prepare for your session along with some Frequently asked questions.

Before you visit

How do I book?

We offer two types of school visits to Showtown:

- A self-led visit
- A self-led visit accompanied with a workshop

Pair your visit with a workshop and dive deeper into Blackpool's vibrant history. Our fun and engaging workshops will offer:

- A cross-curricular introduction to Blackpool's history
- A memorable out of classroom learning experience

Fill in our school's enquiry form to start the booking process, once you have completed the form you will receive a phone call to confirm your booking at the time indicated on your form. Please note that your booking is not confirmed until you have a confirmation email with the details of your booking. Please check these details carefully and let us know if you have any queries.

Our school workshops are available from Early Years through to Key Stage 3 with adaptability for SEND sessions. Please visit our website for a full overview of the sessions we offer.

Group visits must be booked in advance of your visit.

How much is a school visit?

School visits with workshops cost £4 per child for a Blackpool school and £6 per child for a non-Blackpool school.

Self-led visits can be booked for Blackpool schools free of charge, however class visits would still need to be booked in advance. Self-led visits for non-Blackpool schools are charged at £6 per child.

How many children can attend a workshop?

The maximum recommended number for a workshop is **35** children. If your class size is larger, please contact a member of the learning team and we will see what we can do to accommodate your class.

How many adults should we bring?

In order to get the most out of your visit and to keep everyone in your party safe, we recommend the following adult to child ratio for all group visits:

Early Years	1:4
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Key Stage 1	1:6
Key Stage 2	1:8
Key Stage 3	1:10

Please note that these are the minimum requirements for a group visit and you may bring additional adults should your group require. If the level of adult supervision does not meet the above guidelines, we may not be able to go ahead with your session as planned.

Do adults accompanying the workshop need to pay?

Teachers and adults accompanying a school visit will get one free ticket for every 10 children. Should additional tickets be required to adhere to our ratios, they will be charged at £8 per additional adult.

If you are a Blackpool school or a 1:1 carer, there is no additional charge.

How and when do we pay?

A member of the Showtown team will be in touch with you to confirm your booking. Once your booking is complete you will receive a booking confirmation with your invoice. Please make your payment as soon as possible via purchase order, BACS or over the phone.

How will you keep us safe during our visit?

The health and safety of our visitors is so important to us and we want to make sure your day is memorable for all the right reasons.

You can find risk assessments for each of our sessions on our website, please make sure that all adults are familiar with these risk assessments ahead of your visit and if you have any questions, please get in touch.

Copies of our Public Liability Insurance and our Safeguarding Policy are available upon request.

Is there any parking at Showtown?

Whilst we don't have any designated parking at Showtown, there are lots of car parks nearby. If you are travelling by coach, Central Car Park will be the closest place to park however there are a number of alternative coach parks available, please visit Blackpool Council's website for more information:

<https://www.blackpool.gov.uk/Residents/Parking-roads-and-transport/Parking/Coach-parking.aspx>

If you are travelling by minibus, you can use most of the car parks in Blackpool to park. Central car park is the nearest Showtown. You can find more information on Blackpool Council's website:

<https://www.blackpool.gov.uk/Residents/Parking-roads-and-transport/Parking/Car-parks/Central-car-park.aspx>

If you're getting the bus, the nearest bus stop is: Getting the tram? Jump off at *Blackpool Tower*.

If you're arriving by train, the nearest train station is *Blackpool North Station*.

Is there a drop off point?



There is a drop off point for coaches nearby on the Promenade outside of the Wild West Dine. Groups can then walk around the building to our entrance on Bank Hey Street.

There is another on Adelaide Street West, however, coach drops at this point will include a crossing a road with no safety measures in place.

How accessible is Showtown?

Showtown is a place for everyone, and we have worked hard to make the space as accessible as possible. If anyone in your group has any access needs that we need to be aware of, please get in touch. Alternatively, we can visit the access section of our website to learn more which includes a Sensory Map.

Here are some helpful links: <https://www.showtownblackpool.co.uk/accessibility>

During your visit

What happens when we arrive?

When you arrive a Visitor Experience Assistant will meet you at the door. Our entrance is on Bank Hey Street. They will guide your group into Showtown and upstairs to the Flexible Space where we will collect coats and bags to store in our Cloakroom.

Please note that lifts are available for anyone who needs them.

We're early, what should we do?

We ask that you arrive for your session at the booked time. There may be a session before your group arrives and we may not be able to accommodate you any earlier than your allotted time.

We're running late, what should we do?

Please tell us as soon as possible if you think you will be late for your session. We want you to get the most out of your session and recommend arriving in good time to visit the toilet before your booked time. We will do everything we can to accommodate your group if you are late, but please bear in mind that we will often have another school arriving straight after your session.

For this reason, if you are late, we may have to offer you a shortened or slightly adapted session.

Are we able to visit your shop before we leave? What type of things will you sell?

Yes, your group will be able to visit the shop before you leave. There will be plenty of pocket-money priced items for your group to browse.

Does our visit include a guided tour of Showtown?

All our workshops include a self-led tour and time to explore Showtown following your session. Whilst we do not offer guided tours as part of our school package, staff will be on hand throughout the museum.

Are there toilets?



You can find the toilets on the first floor of Showtown as well as a Changing Places toilet. Your session will take place in the Learning Space and there is also a toilet and an accessible toilet in this space. Please arrive in good time for your group to visit the toilet prior to their session if required.

Do you have a place to store coats and bags?

Yes, your group will be invited to leave their coats and bags in our Cloakroom before your visit begins. If any of your group have medical needs and need to keep their bags with them, please make sure they do not leave their bag in this space. Access to the Cloakroom will be limited and may only be accessible again at the end of the session.

Is there a space for us to eat our lunch?

Unfortunately, there isn't a space within Showtown where your class will be able to eat their lunch. There are plenty of spaces around the museum to eat in good weather, including the Promenade and beach.